

# **Aberlady Community Association (ACA)**

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## **Minutes of the Annual General Meeting 30 June 2015**

### **Present**

Donald Hay (Chair), Archie Baird (Trustee), Hilary Wilkie (Booking Secretary), Ross Searle (Treasurer), Jackie Burman, Ros Richardson, Sheila Baird, Damien Noonan, Roger Thomas, Angus McCallum (Community Council), Ricky Verrall (Minutes Secretary)

### **1. Welcome and Apologies**

1.1 The Chair welcomed everyone to the meeting and noted apologies from Anne Tait and Helen Campbell.

### **2. Minutes of the AGM on 25 June 2014**

2.1 Approved.

### **3. Annual Report by the Chair**

3.1 The Chair noted a busy year which had seen: the repair of the east side of the main hall roof, with particular thanks to Dick Gill for his role in overseeing the work; good upkeep and routine maintenance of the fabric of the hall, with particular thanks to Hilary Wilkie; steady bookings throughout the year and several fund raising events (table sale in October, pre-Christmas carol concert and summer photo completion) with thanks to Hilary Wilkie and those members who had given up time to raise funds; continued success of the Wednesday light lunches, with particular thanks to Ros Richardson and all involved; successful re-vamp of the Community Association website, with particular thanks to Damien Noonan and Roger Thomas; progress to secure broadband for the hall; and well-reasoned responses to the East Lothian Council initial consultation on the proposed future development plan and on proposals, since withdrawn, in relation to double yellow lines.

3.2 The Chair noted the Association and its management committee were there to try to represent the views of residents of the village on all matters concerning local activities that impacted on the village; to act as a focal centre; and to manage the community hall. He thanked all members for their commitment and hard work in respect of those objectives over the past year.

### **4. Treasurer's Annual Report**

4.1 Ross circulated a Statement of Financial Activity for the year ended 31 May 2015. Receipts for the year were £16,576 (down from £25,237 in 2013-14). Expenditure was £28,235 (down from £30,529 in 2013-14) with the main item being the roof repairs. There was a deficit of £11,659 (compared to £5,292 in 2013-14). Once total assets (£12,152) and total liabilities (£462) were taken into account, total funds available to the Association at year end stood at £11,690 (compared to £23,808 in 2013-14). The accounts had been subject to independent audit.

### **5. Election of Office Bearers**

5.1 All existing Officer Bearers resigned. The following appointments were proposed, seconded and made:

Chair	Donald Hay
Treasurer	Ross Searle
Booking Secretary	Hilary Wilkie
Secretary (a new role)	Jackie Burman

5.2 The Association agreed that the role of Minutes Secretary would rotate at each meeting. The Committee also agreed to consider the Association's Constitution to determine the required number of members.

### **6. AOCB**

6.1 Ross noted that in the coming year the west front of the hall roof was likely to need repair and that the possible replacement of the heating in the main hall would need consideration.

6.2 Hilary noted steady on-going bookings. Income was pending from the Gala Committee and

the After School club. As the After School Club did not use the small hall out of term time, the Association agreed to make clear on the website that the small hall was available to other during those periods. **This would be pursued at the next Management Committee meeting.**

6.3 The Association agreed to produce a newsletter to promote more clearly the role of the Association (as opposed to just the hall management committee) and to seek views about the optimal means of communication with village residents (hard copy newsletters, electronic or a combination of both). **This would be pursued at the next Management Committee meeting.**

6.4 The Association agreed to run a second summer phot completion next year and to consider converting this year's entries into a saleable calendar (Sheila noted that the Craft Club had produced a calendar and agree to bring in costs at the next Management Committee meeting). **This would be pursued at the next Management Committee meeting.**

6.5 It was noted that, as part of a series of visits to previous drill halls, Historic Scotland had visited the hall to consider giving it listed building status. The implications of this would be considered in due course if it came to fruition.

## **7. Next Meeting of the Management Committee**

10.1 Tuesday 11 August at 7.30pm.

Donald Hay